



Instaspace Health & Safety Policy Statement

Instaspace policy is to comply with relevant legislation, provide employees, contractors and other parties with a safe working environment, and protect those affected by our activities. Accordingly, all interested persons must comply with policies and procedures as detailed in our Health & Safety Statement.

Section 20 of the Safety, Health and Welfare at Work Act 2005 requires Instaspace to prepare a Safety Statement to demonstrate their commitment to the management of safety, health and well-being of their employees and all parties they may interact with.

Our Safety Statement outlines safe systems of work and workplace & site hazards to outline any duties/procedures for Instaspace Ltd to follow to comply with any relevant legislation, in particular:

- The Safety, Health & Welfare at Work Act, 2005
- The Safety, Health and Welfare at Work Construction Regulations 2013
- The Safety, Health and Welfare at Work (General Application) Regulations 2007 to 2016.

Our Health & Safety Policy Statement will be reviewed continuously to consider changes in work practices and legislation or standards, work, Organisational structure, equipment or substances used and technical knowledge. All changes to the company safety statement will be brought to the attention of all employees and affected persons.

All employees are responsible for cooperating with us to achieve a healthy and safe workplace and take reasonable care of themselves and others. It is the responsibility and duty of all employees to comply with the Safety Policy by exercising due caution and care in all activities.

It is the policy of Instaspace to consult all employees on matters of Health and Safety. All employees are hereby notified of our policy and are encouraged to comply with their duties under the 2005 Act to notify the Management Team of identified hazards in the workplace.

The allocation of duties for safety matters and particular arrangements to implement the policy are set out in the body of the document.

This Safety & Health policy will take account of the general employer duties set out in the Safety, Health & Welfare at Work Act 2005 and all other legislation that applies to the workplace.

Instaspace will ensure, as reasonably practicable, that we:

- Prevent improper conduct likely to put an employee's safety and health at risk
- Manage and conduct work activities to ensure employees' safety and health.
- Provide a safe place of work which is adequately designated and maintained
- Provide safe plant, equipment and machinery.
- Provide safe means of access and egress.
- Provide safe systems of work, e.g., operating procedures.
- Prevent risk to health from articles or substances (including plant, tools, machinery, chemical substances and equipment)
- Provide appropriate information, instruction, training and supervision, taking account of the employee's capabilities, when an employee begins work or is transferred to a new task, and when technology is introduced.
- Provide suitable protective clothing and equipment where hazards cannot be eliminated.
- Prepare and revise emergency plans and designate employees to take on emergency duties.
- Provide and maintain welfare facilities.
- Provide, where necessary, a competent person to advise and assist in securing employees' safety, health and welfare.

Our Safety Statement will be available at our Head Office and any work sites we are engaged in.

Signed: 
Position: Operations Manager

Date: 25/09/2024